

## Purpose

This policy ensures all members of the school community (students, teachers, leaders and families) are informed and understand their responsibilities in upholding the school's Academic Integrity expectations.

Students must submit work that is their own, produced without undue assistance from other people or sources.<sup>1</sup>

Integrity is the quality of being honest and having strong moral principles. Acting with academic integrity means students do the 'right thing' and submit work that is their own without taking learning shortcuts. The impact of rapidly evolving artificial intelligence (AI) technology on academic integrity requires students to make informed decisions about the use of these tools in the learning process.<sup>2</sup>

Year 10-12 student work submission is prescribed by the South Australian Certificate of Education (SACE) – Supervision and Verification of Students' Work Policy and Procedures.<sup>3</sup>

## Academic Misconduct

Academic misconduct occurs when a student submits work that is not their own, produced with undue assistance from other people or sources. Academic misconduct includes plagiarism, collusion and duplication as defined below:

- Plagiarism is the copying, paraphrasing or summarising of work, in any form, without acknowledgment of the source(s), and presenting this as their own work.<sup>1</sup>
- Collusion is knowingly sharing work with other students, submitting other students work or sharing aspects of a test or exam with another student.
- Duplication is submitting aspects of the same piece of work for multiple assessments without prior discussion with the classroom teacher.

## Using Artificial Intelligence Ethically

There are many appropriate ways that students can use AI in their submitted assessment tasks. As with traditional sources, students cannot use text from AI and present it as their own. There is no limitation on the amount of information a student can gather from an AI source, however, it must be correctly referenced.<sup>1</sup>

Uses may include, but are not limited to:

- Brainstorming ideas and prompts.
- Sourcing additional information including other websites, books, journals, or videos.
- Proofreading and editing original work.
- Developing practice test/topic questions for formative work.

Students should be aware:

- AI is not to be considered a source of truth on its own.
- Generative language chatbots sometimes provide answers that can't be tracked back to the source information. They can produce false references to support answers. At times, they can make things up, which is referred to as 'hallucination'.
- AI responses may hold implicit or explicit biases against individuals or groups. They may perpetuate outdated stereotypes or make assumptions.<sup>4</sup>

## Academic Misconduct Process

- If most of the work submitted is the students own, the teacher may mark these sections and not the plagiarised responses. A grade based on the students own work will be awarded.
- If the work submitted is mostly or completely plagiarised, an 'I' grade will be issued. In these instances, students will be referred to the school's Work Completion process.
- Parents are contacted in either instance.
- A Daymap student record is created recording the academic integrity breach. The record is communicated to the relevant Learning Area Leader.
- For Stage 1 and 2 non-supervised assessment tasks, a SACE Breach of Rules form is used when the student does not re-submit the task in their own words after referral to Work Completion.

## Responsibilities

### Leaders

- Learning Area Leaders support subject teachers to develop appropriate resources for explicitly teaching academic integrity to students.
- Learning Area Leaders work alongside subject teachers to develop student referencing skills.
- Learning Area Leaders ensure SACE guidelines are followed including the verification of student work.
- Sub School Leaders work with students and families when multiple academic integrity breaches occur across several subjects.

### Subject Teachers

- Enact the Academic Integrity Policy.
- Model academic integrity in their practice with students.
- Explicitly teach students correct referencing and appropriate collaboration skills.
- Explicitly teach students acceptable ways artificial intelligence can be used to support their learning.
- The Australian Professional Standards for Teachers outlines a responsibility to incorporate strategies promoting the safe, responsible, and ethical use of ICT in teaching and learning programs.

When designing tasks teachers should:

- Consider if student responses can be easily generated with AI and be mindful of this when verifying student work.
- Provide a draft deadline or check in point for non-supervised assessment tasks.
- Require all students, where relevant, to submit summative assessments through Daymap. Use Turnitin to detect AI, plagiarism, duplication or previously presented work.

During class time teachers should:

- Reiterate the skills and understanding of academic integrity prior to beginning the assessment task.
- Know their student's current understanding and literacy level to provide a reference point for identifying potential plagiarism.
- Encourage students to access a range of material relating to the topic prior to beginning the activity, ensuring they have a broad overview of the content needed for the assessment task.
- Verify student work by checking for understanding and progression of learning. Regular progress checks allow this to be closely monitored and support to be provided.
- If plagiarism is detected in a draft or check in point, teachers should, advise the student one or more sections of the work have been identified as being plagiarised. The student then can revise the draft, including removal of any plagiarised material, and submit a draft for feedback before the due date.

## Students

- Uphold the school values of Pride and Integrity in their schoolwork through enacting the Academic Integrity Policy.
- Provide correct and appropriate citations and referencing using a method approved by their subject teacher.
- Submit and discuss progressions of learning in assessment tasks throughout the assessment period. This occurs during class time and by meeting draft deadlines.
- In exceptional circumstances students can request an extension via Daymap with reason to their subject teacher prior to the final submission deadline.
- Submit all summative assessments via Daymap. Teachers will produce a report using Turnitin to check for plagiarism, artificial intelligence (AI) and previously submitted work by other students.
- Students should not knowingly share their work, submit other students work or share aspects of a test or exam with another student.
- Students should not duplicate aspects of the same piece of work for multiple assessments without prior discussion with their teacher.

## Parents/Caregivers

- Support their child's understanding of academic integrity.
- In times of learning difficulty, work in partnership with the school and their student to adhere to the requirements of the Academic Integrity Policy.

## Useful Resources

- Producing schoolwork with Academic Integrity
- [Academic integrity in the age of AI | Turnitin](#)

**Endorsed by Principal:** Peter Kuss - 13/12/2023

**Endorsed by Governing Council:** 13/12/2023

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## References

1. Supervision and Verification of Students' Work Policy and Procedures. (n.d.). Available at: <https://www.sace.sa.edu.au/documents/652891/91d6c2ae-1e6d-4d07-8c03-6abd619f1070#:~:text=Students%20must%20submit%20for%20school> [Accessed 6 Sep. 2023].
2. Intranet. (n.d.). Artificial Intelligence. [online] Available at: <https://i.unisa.edu.au/staff/teaching-innovation-unit/academic-integrity/artificial-intelligence/> [Accessed 18 Sep. 2023].
3. 91d6c2ae-1e6d-4d07-8c03-6abd619f1070 (sace.sa.edu.au)
4. Artificial intelligence in schools – use and considerations. (n.d.). Available at: <https://edi.sa.edu.au/ict/ai/artificial-intelligence-in-schools-use-and-considerations> [Accessed 6 Sep. 2023].